



telecommunication workers long term disability plan

### DIRECT DEPOSIT AUTHORIZATION

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#### SECTION A: LTD PARTICIPANT'S INFORMATION

Name: \_\_\_\_\_ SIN or Member ID \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postal Code \_\_\_\_\_ Phone No. \_\_\_\_\_

Is this a joint account  Yes  No Joint Account Holder Name \_\_\_\_\_

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#### SECTION B: BANKING INFORMATION

The following is required if you wish to have your payments deposited directly into your bank account.

- For chequing accounts: you must attach a void cheque when returning this form.
- For savings accounts: you must attach a MICR Encoding\* when returning this form.  
\*Note: MICR Encoding is a printout from your financial institution.

Please attach "VOID" cheque or MICR ENCODING here.

Without the above items, the Telecommunication Workers LTD Plan cannot deposit the payment into your account.

Please note that this account must be an account registered solely in your name or one in which you are a joint depositor. **Payments cannot be deposited into another person's account.**

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#### SECTION C: ACKNOWLEDGEMENT AND AGREEMENT

I/We hereby authorize, agree and acknowledge that:

1. The Plan will deposit my LTD payment directly to my bank account as specified above;
2. Any payments made after my death, or paid in error while alive, are trust funds to be held, in trust, for the benefit of the Telecommunication Workers LTD Plan and are to be repaid to the Plan forthwith. I authorize the Plan to direct my banking institution to refund same to the Plan and charge such payment to my/our account;
3. These agreements are binding upon me and my heirs, executors, administrators and personal representatives;
4. I may revoke or modify these instructions in writing at any time, to be effective upon receipt of the same by the Plan.

Signature of LTD Participant: \_\_\_\_\_ Date \_\_\_\_\_

Signature of Witness: \_\_\_\_\_ Date \_\_\_\_\_

**Please see reverse**

**TELECOMMUNICATION WORKERS LTD PLAN**  
**DIRECT DEPOSIT OF YOUR LTD PAYMENTS**

Setting up direct deposit is simple, convenient and offers additional advantages. It is recommended that you take advantage of the direct deposit offered by the Plan for several reasons:

- You don't have to go to the bank to deposit your LTD cheque as your entitlement will automatically be deposited into your account on the 1<sup>st</sup> of every month or the 1<sup>st</sup> banking day depending on your financial institute.
- You eliminate the possibility of losing or misplacing your cheque.
- If you are travelling, away on vacation, or sick, you don't have to worry that your cheque is not deposited on time. Your LTD payment will be deposited for you, hence your money is accessible wherever you are.
- Your LTD payment will be credited to your bank account should there be a disruption in the postal service
- Direct Deposit is confidential. Money is transferred electronically and passes through fewer hands, greatly reducing the number of people who may see your personal information.

Please notify the Plan, in writing of any changes in your bank account or address.

**PLAN OFFICE**

Telecommunication Workers LTD Plan

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