



telecommunication workers pension plan

IMPORTANT NOTICE FOR ALL RETIRED MEMBERS AND BENEFICIARIES OF THE TELECOMMUNICATION WORKERS PENSION PLAN

The Telecommunication Workers Pension Plan is conducting an audit of all retirees receiving a pension. The audit is to ensure that the person receiving the payment is in fact the person for whom the pension is intended.

Pensioners are required to sign, date and have this form witnessed and returned to the TWPP administration office. A return envelope is provided. **The deadline date for receipt of the Pensioner Declaration 2020 form is September 1, 2020.**

PLEASE NOTE: It is important that the Pension Declaration 2020 form is returned by the deadline date. Pensioners that do not return the form by September 1, 2020 will have their pension payments suspended until such time as the form is completed and returned. Once the form is received, payments will resume and any payments that were suspended will be backdated.

For members who are out of the country or not available between June to September 2020, please go to the Plan's website at www.twplans.com and print off a copy of the Pension Declaration 2020 form. You will find the form under Events and Notices. Simply print off a copy, complete it and return it to the TWPP administration office by mail, or you can contact the TWPP office at 604-430-1317 and request a form be sent to you. If you do not know your Member ID you can use your Social Insurance Number as your ID number.

Should you have any questions please contact the TWPP Administration office.

Yours truly,

Jennifer Bucholtz
Administrator





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2020 Pension Declaration Q&A

Members would have recently received a 2020 Pension Declaration. This is an audit notice that requires the Member to confirm they are still living and entitled to a monthly pension benefit. The form **must be signed by the Member or a Power of Attorney. The form must also be witnessed.** If you are the assigned Power of Attorney, you must complete the back of the form and return it along with a copy of the legal Power of Attorney document.

We have received a number of calls from Members with questions regarding the Declaration. Please see the following questions and answers.

Who can sign as my witness?

Anyone over the age of 18 can sign as a witness, this includes spouses and family members.

Does the Declaration need to be notarized?

No, the form only needs to be signed and witnessed.

Can I fax or email the Declaration once I complete it?

We request all members return the original notice sent to the Plan office. The reason why is there is a barcode on the form the Plan office uses to scan your response into the Plan's retirement system. If the member scans the notice to be emailed or fax the form, the lines in the barcode don't always transfer clearly and the results are the barcode becomes unusable for the Plan office.

Are we going to receive this Declaration every year?

No, the Declaration is sent every 3 to 4 years. The last audit was in 2017.

Who signs the notice if the Member is no longer capable and there is no Power of Attorney?

Only the Member or the Power of Attorney can sign the form. We suggest if no Power of Attorney is currently in place that a caregiver apply for the appointment. This would allow them to legally sign on the Members behalf. Please note: in order for the Member to continue to receive their monthly benefit a person in a legal position must sign and return the Declaration in order to avoid the suspension of the Member's monthly benefit.

If you have questions regarding the Declaration and the answer is not included on this notice please contact the Plan office.





Pension Declaration:

Do to the personal content on each declaration this is only available by email for members who are currently out of country and have not received their package by mail. Our office will need an original signed copy to be mailed back. For assistance please contact general@twplans.com.

JB/mm

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Telecommunication Workers Pension Plan Authorization for Email Communication

This form is asking for your authorization to receive our communications via email instead of mail. We are currently unable to send our communications in this way, but in anticipation of implementing this we are requesting that members complete this form and return it to us at the address below. You will need to consider different types of mail when completing the form; regular pension mail (including notification of change in monthly pay, notices to retirees regarding changes to the pension, notices regarding changes in extended health and dental), yearly Pension Statements which outline the funding level and investments of the plan, T4As, and future Pension Audits which are used to determine that pension payments continue to go to the right sources. Please keep in mind that while we will take every measure to ensure the security of your personal information, no email server is one-hundred percent secure. We do not provide or sell any of our member's data to any third party for any purpose.

- By checking this box and returning this form I authorize the TW Pension Plan to send all communications via email when this option is available.

Email Address: _____

Member name: _____

Member Signature: _____ Date: _____

Witness Signature: _____ Date: _____

This is voluntary. If you do not wish to authorize email communications there is no need to complete this form; regular mail communications will continue.

